

6/1/2018

Congratulations, you've taken the first step toward realizing your goal of riding a motorcycle by signing up for Harley-Davidson of Madison Riding Academy® New Rider course. This course is designed to enable you to experience motorcycling while learning basic skills and knowledge. Hopefully, you will also leave this class knowing a little bit more about Harley-Davidson® products and services as well as learning about our dealership. We have a full schedule – plan on working hard, learning and having fun!

The Riding Academy® Manager is Dee Dee Sorg and you may reach her at 608-221-2761 but a better way is ridingacademy@hdofmadison.com if you have any questions before class. One of the coaches will contact you prior to the start of the class to answer questions you may have. Please let your Coaches or the Riding Academy® Manager know at any time prior to or during class if you require special accommodations due to health issues or learning style, or if you have additional questions, comments or concerns.

To be prepared for class, you should be in moderately good health, and be able to ride and balance a bicycle. **You will be expected to arrive prepared and on time every day and attend for the full duration of each session.** Please contact the Riding Academy® Manager immediately if you are unable to meet these requirements or if you will not be able to attend all the sessions.

There will be no refunds given if a student:

1. Misses any portion of the classroom or range time for any reason
2. Is dismissed from the class for unruly or unsafe actions or behavior
3. Drops out by their choice
4. Is disrespectful or reckless and dismissal is required for the safety of all parties
5. Arrives at the range without required safety gear (listed below)
6. Fails riding test
7. See complete Cancellation/Refund policy at the bottom of this letter.

HARLEY-DAVIDSON OF MADISON reserves the right to cancel class with no more than (7) days' notice if enrollment does not meet minimum requires. Students will be provided a refund should the dealership need to cancel a class. However, if for any reason a student cancels their enrollment a \$50 service fee will be assessed and deducted from any refund given to the student; assuming the cancellation timeframe meets the Cancellation Policy (found at the bottom of this letter).

CLASS MATERIALS:

- Your driver's license and/or learner's permit as required by your state
- Completion Certificate from the MSF e-Course,
 - **MUST** be dated within (30) days of the end date of your class schedule
 - There is a fee of \$19.99 associated with this test, payable directly to the Motorcycle Safety Foundation.
 - Compliance is a state of WI requirement
 - <http://www.msf-usa.org/eCourse.aspx>



RIDING GEAR:

It is a good idea to dress in layers for comfort and bring rain gear appropriate for riding. Throughout the weekend, conditions can change so please be prepared.

- D.O.T. (Department of Transportation) approved motorcycle helmet
- Sturdy, over-the-ankle footwear with a low heel and rubber soles
- Protective eye wear (this can include prescription glasses or sunglasses)
- Full-fingered gloves, preferably leather
- A long-sleeved jacket or shirt (depending upon the temperatures)
- Durable long pants (denim or other comparable material), non-flare and without tears or holes

ADDITIONAL INFORMATION:

Harley-Davidson of Madison. will provide snacks and beverages in the classroom, as well as lunch on Saturday. If you have special dietary concerns it may be wise to bring your own food. We will supply coffee and water while on the motorcycle range, should you desire other food or beverages, please plan to bring them. We do have refrigerators available for your use both within the dealership and on the range.

**Harley-Davidson of Madison
6200 Millpond Rd
Madison, WI 53718**

One of the instructors will communicate with you the week of your class to address any specific questions, however if you have anything beforehand please feel free to contact me at DEEDEE@HDOFMADISON.COM or 608-221-2761.

We greatly appreciate you choosing us to take for your class. We work to have fun, learn a lot and put safer and more informed riders onto the road.

Sincerely,

Dee Dee Sorg
Lead Coach, Riding Academy
Harley-Davidson of Madison
deedee@hdofmadison.com
608-221-2761 phone

The 2018 Cancellation Policy can be found at: <https://bit.ly/2J5SF11>